



317126511047 SRI VEER NEERUKONDA <sri.17.it@anits.edu.in>

Sriveer offer letter

2 messages

ramesh@malvikgroup.com <ramesh@malvikgroup.com>


To: sri.17.it@anits.edu.in

Sun, Mar 7, 2021 at 10:28 PM

Hi Sriveer,

Enclosed is my the offer letter.

Thanks
Ramesh

 **SriveerN-offer-Letter.pdf**
1459K

317126511047 SRI VEER NEERUKONDA <sri.17.it@anits.edu.in>

To: HOD IT <hod_it@anits.edu.in>, Aditya Sundar Raja { IT } <adityasundar.it@anits.edu.in>

Sun, Mar 7, 2021 at 10:39 PM

Dear HOD Madam

Please find enclosed my job offer letter as desired by you

I request you to kindly consider the same and grant me permission to join the job offered to me and give me attendance for the period I work at my job in Hydeabad from 9.3 2021 to 30.7.2021.

Thanking you
With Best Regards
Neerukonda Sriveer

----- Forwarded message -----

From: <ramesh@malvikgroup.com>

Date: Sun, Mar 7, 2021 at 10:29 PM


Subject: Sriveer offer letter

To: <sri.17.it@anits.edu.in>

Hi Sriveer,

Enclosed is my the offer letter.

Thanks
Ramesh

 **SriveerN-offer-Letter.pdf**
1459K

Date: March 1st 2021

Dear Mr. Sriveer Neerukonda,

This is an offer of employment as a Developer support specialist at Onward Technologies. This offer is contingent upon your successful completion of our training program. The Training program duration is for a period of three months from the date of your joining the Organization. During the training period, you will be paid a consolidated amount of Rs. 25,000/ month (Rupees Twenty-five thousand only per month).

In your position as Developer support specialist, you will report to Mr. K. Srinivas, manager of Technologies Development. You are required to report your employment by twelfth March, 2021.

In the role of Developer support specialist, you will be expected to carry out the duties and responsibilities described below which is periodically updated to reflect any updated customer service needs.

I. Job Title

Your title will be Developer support specialist, and you will report to Mr K. Srinivas, manager of Technologies Development..

Work Schedule

This is a full time position requiring 40 hours per week. Your regular weekly schedule will be Monday to Friday 09:00-17:00.

Employment Relationship

Employment with the Company is for no specific period of time. Your employment with the Company will be "at will," meaning that either you or the Company may terminate your employment at any time and for any reason, with or without cause. Any contrary representations that may have been made to you are superseded by this letter agreement. This is the full and complete agreement between you and the Company on this term. Although your job duties, title, compensation and benefits, as well as the Company's personnel policies and procedures, may change from time to time, the "at will" nature of your employment may only be changed in an express written agreement signed by you and a duly authorized officer of the Company (other than you).

II. Cash Compensation

Salary

The Company will pay you a starting salary at the rate of 4.00 lakhs per year, payable in accordance with the Company's standard payroll schedule, every month. This salary will be subject to adjustment pursuant to the Company's employee compensation policies in effect at the time.



Tax Withholding

All forms of compensation referred to in this letter agreement are subject to reduction to reflect applicable withholding and payroll taxes and other deductions required by law.

III. Bonus potential

In addition, you will be eligible to be considered for an incentive bonus for each fiscal year of the Company. The bonus (if any) will be awarded based on objective or subjective criteria established by the Company's Chief Executive Officer. Any bonus for the fiscal year in which your employment begins will be prorated, based on the number of days you are employed by the Company during that fiscal year.

IV. Employee benefits

As a regular employee of the Company, you will be eligible to participate in a number of Company-sponsored benefits. All employee benefits are subject to periodic company review and can be changed without notice. The Company offers a comprehensive employee benefits program, as follows:

Flexible Hours

You will be eligible for five work-from-home days per Month. You can also occasionally adjust your daily working schedule upon manager's approval.

Vacation Policy

You will be eligible for 15 days of paid vacation leave per year. Paid time off is additional to sick days, National holidays and days that the company does not operate.

Health and Dental Insurance

As all Company employees, you will be eligible for the health and dental insurance plan we provide. Specific terms and conditions may change upon company's policy.

Training

As part of our professional development initiative for all employees, you will be eligible for an annual training budget. You can use this for educational materials, including books, subscriptions to online courses, and workshops etc. upon managerial approval.

V. Privacy and confidentiality agreements

Privacy Agreement

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented from time to time. Collection, storage, access to employee personal information will be in accordance with privacy legislation.

Conflict of Interest Policy

While you are employed at this Company, you will not engage in any other employment or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company (e.g. freelance coding work for our competitor.) By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

Proprietary Information and Inventions Agreement

Like all Company employees, you will be required to sign the Company's standard Proprietary Information and Inventions Agreement.

VI. Termination conditions

The Company reserves the right to terminate employment of any employee for just cause at any time without notice and without payment in lieu of notice. The Company will be entitled to terminate your employment for any reason other than for just cause, upon providing to you such minimum notice as required by law.

VII. Interpretation, Amendment and Enforcement

This letter agreement supersedes and replaces any prior agreements, representations or understandings (whether written, oral, implied or otherwise) between you and the Company and constitute the complete agreement between you and the Company regarding the subject matter set forth herein. This letter agreement may not be amended or modified, except by an express written agreement signed by both you and a duly authorized officer of the Company.

You may indicate your agreement with these terms and accept this offer by signing and dating this agreement by 12th March 2021. Upon your acceptance of this employment offer, Onwards Technologies will provide you with the necessary paperwork and instructions.

Sincerely,

Ramesh Kumar T
Managing Partner

Signatures:

Date: 01.03.2021

M/S. MALVIK GROUP
Flat No. 03/2, Road No. 1,
Sainikpuri-97



NEERUKONDA SRIVEER
B. Tech IV/IV, IT – Section A,
Roll No. 317126511047
ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY & SCIENCES
SANGHIVALASA, BHEEMUNIPATNAM
VISAKHAPATNAM, ANDHRA PRADESH

Date: 8th March 2021

TO,
The PRINCIPAL,
ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY AND SCIENCES
SANGHIVALASA, BHEEMUNIPATNAM
VISAKHAPATNAM
ANDHRA PRADESH

Through Head of the Department -IT

Dear Sir :

I, Neerukonda Sriveer, studying in B.Tech IV/IV – IT, Section A, got selected to work as “Developer Support Specialist” at Onwards Technologies of MALVIK GROUP. The offer letter is enclosed for your kind consideration. I AM required to report for the duties on or before 12th March 2021.

In this regard I request you to kindly consider and allow me to work at Onwards Technologies of MALVIK GROUP. I request you to give me attendance from 9th March 2021 onwards till 30th June 2021 or till the end of my final year second semester, whichever is later.

Thanking you

Sincerely,

Neer

NEERUKONDA SRIVEER

Plse
Please send email of joining
letter through
your official
mail id (Malvik
group
email.)

Forwarded
9/11/21
S.K.P.

and
Submit
Monthly
pay slips.

Forwarded
S.K.P.
2/3/2021